

19<sup>th</sup> May 2011

## LONGSTOWE PARISH COUNCIL

### MINUTES

Minutes of the Annual General Meeting held on Thursday **19th May 2011** in  
**Longstowe Village Hall**

Present: Cllr Zoe Burton – Chairman  
Cllr William Bevan.  
Cllr Peter Hemmins  
Cllr Alan Waldron

Also present: County and District Cllrs Bridget Smith and Sebastian  
Kindersley plus Dick Murden (Parish Path Co-ordinator)

Dick Murden drew attention to the main church gates needing repair –  
The Chairman to report to Caroline Jones – PCC.

- 1 ELECTION OF CHAIRMAN – Councillor Zoe Burton was nominated as Chairman by Cllr W Bevan and seconded by Cllr A Waldron. Councillor Zoe Burton accepted the office of Chairman and signed the declaration of acceptance of office.
- 2 Apologies FOR ABSENCE was received from Cllr Geoff Hemmins (holiday).
- 3 The MINUTES OF THE LAST MEETING were agreed and signed.
- 4 MATTERS ARISING/TO REPORT FROM PREVIOUS MINUTES  
Further to concerns raised at the annual open meeting, the Clerk reported that Wheelie bin stickers were available to purchase from SCDC. It was agreed to survey residents of the Old North Road and the High Street to gauge support before ordering.
- 5 MEMBERS DECLARATION OF INTEREST for items on the agenda – none were received.
- 6 FINANCE
  - a) The Accounts and Annual Return were signed by the Chairman on behalf of the Council. The Internal Audit had been completed and the Annual return to be returned by 6<sup>th</sup> June 2011. The Auditor had raised a matter of concern in respect of the VAT refund claimed on the Playground Project and the ownership of the equipment. The Clerk to seek clarification and advice from Cambs ACRE
  - b) Direct Debit – SCDC Web Site hosting 2011/12 - £130.
  - c) The following cheques were signed:
    - i Suffolk ACRE - £311.23 for insurance by 1<sup>st</sup> June 2011.
    - ii CPALC – Affiliation fee for the year 2011/12 - £69.87 by 30/06/11.
    - lii Derek Saunders – Replacement Bus Shelter - £815.

7 TO CONSIDER PLANNING APPLICATIONS RECEIVED

None received

8 TO CONSIDER OTHER MATTERS

a) The Council considered a letter from Mrs Mary Bevan in respect of further 'Skylark' editorial issue. The Chairman referred to a previous complaint (Minute 101 c – 24<sup>th</sup> March 2011) and confirmed that she will be following up these issues together with alternative printing options and will report back to a future meeting. Cllr Bevan to respond to Mrs Bevan.

9 CORRESPONDENCE RECEIVED

- a) CCC - Parish Path Partnership – application and work proposals forms for funding for 2011/12 - passed to Dick Murden for completion.
- b) CCC – Grass cutting: Public Rights of Way – Copy attached for information. Noted by Council.

**For information only – details available from Clerk**

Parish Monthly update – Information to assist Parish Councils to plan their involvement in plan-making (already circulated by email)

- SCDC – Weekly bulletins May 2011
  - LDF – Strategic Housing Land Availability Assessment Invitation to Register Interest
  - Cambs and Peterborough Minerals and Waste Plan Strategy found sound by Inspector
- CCC – Notification of children and young people 0-19 group Community Connect
  - Proposal to introduce civil parking enforcement in East and South Cambs
- Cambs ACRE – Newsletter about Localism
  - News Digest May 2011
- CPALC – Schedule of training course – April – July 2011
  - News Bulletin May 2011
- Rural Services Network – News Digest May 2011
- Copy of Clerks and Councils Direct

10 REPORTS FROM COUNCILLORS

The parish Council report from Cllr Sebastian Kindersley for May had been circulated. In addition he and Cllr Bridget Smith also drew attention to:

- a) The consultation on closure of Gamlingay Village College.
- b) The campaign against closure of Gamlingay Fire Station
- c) Speed limits – the decision to extend 40mph on A1198 disallowed. Possible to apply under new speed limit policy but funding will fall to PC
- d) Grants still available from SCDC
- e) New Leadership at CCC resulting in major changes to constitution meaning less transparency.

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For information Cllr Bevan reported that the Bridge Infill contractors would start the work July/August and the bye-way would be closed for 4-6 weeks.

Cllr P Hemmins reported that:

- a) the 40mph speed sign opposite the bus shelter in the High Street had come down – The Clerk to report CCC.
- b) He had cut the Pound on the 26/04/11 at no cost to the Council.
- c) The fence around the Pound was down and needed replacing - PH to liaise with WB to renew fence.

The Chairman reminded Councillors that the next Police Meeting was on 14/07/11 at Haslingfield Village Hall.

11 DATE OF NEXT MEETING- Thursday 23<sup>rd</sup> June 2011

Signed by ..... Date  
Chairperson